



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: May 09, 2018

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Vice-Chairman Richard Boudreaux, Director Jay Phillips, Director Steve Roberts and Secretary Jeff Washburn.

OTHERS PRESENT: Sherri Schell and 3 guests

Minutes:

- **Call meeting to order**
 - Chairman Susan Bailes called the meeting to order at 6:18 P.M.
- **Establish A Quorum**
 - Chairman Susan Bailes stated to let the record reflect a quorum was present with Interim Tax Assessor Dianne Griffiths not in attendance.
- **Approve and Adopt an Agenda**
 - Director Jay Phillips made a motion to approve and adopt the agenda. Director Steve Roberts seconded the motion. Motion passed unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - None.
- **Consent Agenda**
 - Review and approve minutes from the April 10, 2018 regular meeting.
 - Vice-Chairman Richard Boudreaux made a motion to approve the minutes from the April 10, 2018 regular meeting. Secretary Jeff Washburn seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for April 2018.
 - Vice-Chairman Richard Boudreaux made a motion to approve the financial reports and budget transactions for April 2018. Secretary Jeff Washburn seconded the motion. Motion passed unanimously.
- **Action Items**
 - A. Tony McGowen of Axley & Rode, LLP. rescheduled for June meeting.
- **Board of Directors Discussion Items**
 - A. Budgetary item/Outside Appraisers
 - Director Steve Roberts presented a report concerning the lag in the 3 year onsite review schedule despite vast improvements; could the possibility of either hiring outside appraisers or retention of our appraisers we've already trained help.
- **Discussion Items**
 - A. Chief Appraiser Report on the District:



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- Chief Schell discussed the Interest and Investment balance report, and it was reviewed by all Board of Directors members. She updated the Board on the compressor case that was settled, letting the Board know that all of the affected accounts had been deleted. Chief Schell and the Board also discussed future building expansion or replacement.
- **Executive Session**
 - The Board retired at 7:38 P.M. to executive session to discuss the Chief Appraiser salary.
- **Reconvene**
 - The Board reconvened at 7:48 P.M.
- **Open Session**
 - Chairman Bailes stated that Chief Schell’s evaluation was favorable, and compensation reflecting this would be given in 2019.
- **Adjourn**
 - The Board of Directors set the next BOD meeting for June 05, 2018 at 6:00 PM. Director Steve Roberts made a motion to adjourn. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
 - Meeting adjourned at 8:17 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date