



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: September 20, 2017

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Vice-Chairman Richard Boudreaux, Secretary Ray McCoppin, Director Steve Roberts, Director Jay Phillips and Tax Assessor-Collector Kelly Wineinger.

OTHERS PRESENT: Sherri Schell and 1 guest

Minutes:

- **Call meeting to order**
 - Chairman Susan Bailes called the meeting to order at 6:00 P.M.
- **Establish A Quorum**
 - Chairman Susan Bailes stated to let the record reflect a quorum was present with all members in attendance.
- **Approve and Adopt an Agenda**
 - Director Steve Roberts made a motion to approve and adopt the agenda. Secretary Ray McCoppin seconded the motion. Motion passed unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - None.
- **Consent Agenda**
 - Review and approve minutes from the July 11, 2017 regular meeting.
 - Director Jay Phillips made a motion to approve the minutes from the July 11, 2017 regular meeting. Secretary Ray McCoppin seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for July and August 2017.
 - Director Jay Phillips made a motion to approve the financial reports and budget transactions for July and August 2017. Secretary Ray McCoppin seconded that motion. Motion passed unanimously.
- **Action Items**
 - **A.** Accept the 2016 Financial Audit previously presented at the July 11, 2017 regular meeting.
 - Vice-Chairman Richard Boudreaux made a motion to accept the 2016 Financial Audit. Director Steve Roberts seconded that motion. Motion passed unanimously.



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- **Discussion Items**

- **A.** Chief Appraiser Report on the District: Chief Schell shared the Interest and Investment report. She also shared the Appraisal Review Board statistics. Chief Schell then discussed the two budget amendments, and went over the District’s Disaster Area Appraisal plan for 2018.

- **Adjourn**

- Secretary Ray McCoppin made a motion to adjourn. Vice-Chairman Richard Boudreaux seconded the motion. Motion passed unanimously.
- Meeting adjourned at 7:16 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date