



MINUTES
Of the
SAN JACINTO COUNTY APPRAISAL DISTRICT – Regular Meeting
BOARD OF DIRECTORS

DATE: June 13, 2017

PLACE: 99 Slade St, Coldspring, TX 77331

MEMBERS PRESENT: Chairman Susan Bailes, Vice-Chairman Richard Boudreaux, Secretary Ray McCoppin, and Director Steve Roberts.

OTHERS PRESENT: Sherri Schell and 3 guests

Minutes:

- **Call meeting to order**
 - Chairman Susan Bailes called the meeting to order at 6:01 P.M.
- **Establish A Quorum**
 - Chairman Susan Bailes stated to let the record reflect a quorum was present with Director Jay Phillips and Tax Assessor Kelly Wineinger not in attendance.
- **Approve and Adopt an Agenda**
 - Secretary Ray McCoppin made a motion to approve and adopt the agenda. Director Steve Roberts seconded the motion. Motion passed unanimously.
- **Public Comments**
 - None.
- **Board of Directors Comments**
 - Vice-Chairman Richard Boudreaux questioned why there were no staggered BOD member terms.
- **Consent Agenda**
 - Review and approve minutes from the May 10, 2017 regular meeting and the May 24, 2017 special meeting.
 - Vice – Chairman Richard Boudreaux made a motion to approve the minutes from the May 10, 2017 regular meeting and the May 24, 2017 special meeting. Director Steve Roberts seconded the motion. Motion passed unanimously.
 - Review and approve the financial reports and budget transactions for May 2017.
 - Director Steve Roberts made a motion to approve the financial reports and budget transactions for May 2017. Secretary Ray McCoppin seconded that motion. Motion passed unanimously.
- **Action Items**
 - A. Review and Approve the 2018 proposed budget.



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- Vice – Chairman Richard Boudreaux made a motion to approve the proposed 2018 budget. Director Steve Roberts seconded the motion. Motion passed unanimously.
- **Discussion Items**
 - **A.** Chief Appraiser Report on the District: Chief Schell shared the Interest and Investment report. She also shared that the District had been busy with protest season and talking with tax payers. Chief Schell also stated that the 2016 financial audit would be presented by Davis Heinemann & Company at the July BOD meeting. Chief Schell also shared that a brief meeting had taken place with our new accounting firm Axley & Rode, who will be doing our financial audit for 2017.
- **Adjourn**
 - Vice-Chairman Richard Boudreaux made a motion to adjourn. Secretary Ray McCoppin seconded the motion. Motion passed unanimously.
 - Meeting adjourned at 6:19 P.M.

Chairman, Board of Directors

Date

Secretary, Board of Directors

Date