

YEAR
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## APPLICATION FOR PROPERTY TAX ABATEMENT EXEMPTION

Appraisal district name	Phone (area code and number)
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Address

**This application covers property you owned on January 1 of this year. You must file the completed application between January 1 and April 30 of this year. Be sure to attach any additional documents requested. You must apply for this exemption every year; it will not be automatically renewed.**

<b>Step 1: Owner's name and address</b>	Owner's name		
	Present mailing address		
	City, state, ZIP Code		Phone (area code and number)
	Name of person preparing this application	Driver's License, Personal I.D. Certificate, or Social Security Number*:	Title
	Type of owner <input type="checkbox"/> Individual <input type="checkbox"/> Association <input type="checkbox"/> Corporation <input type="checkbox"/> Nonprofit corporation <input type="checkbox"/> Leasehold		

<b>Step 2: Describe the property</b>	Legal description		Appraisal district account number (Optional)
	Please list the taxing units that have agreed to abate your taxes and attach copies of the abatement agreement for each unit.		
	Are the terms and duration of each taxing unit's agreement different or identical? <input type="checkbox"/> Different <input type="checkbox"/> Identical		
	If different, please copy this form for each taxing unit and complete Step 2 for each unit. In the area where you listed the taxing units, please circle the taxing unit that you are summarizing. If identical, please describe the nature of the abatement agreements for this year by completing the following: <input type="checkbox"/> Lump sum exemption of \$ _____ <input type="checkbox"/> Percentage exemption of _____ % <input type="checkbox"/> Other (Attach a statement describing the method of calculating abatement. Give dollar value to be exempted this year.) Does the agreement abate taxes on personal property? ..... Yes <input type="checkbox"/> No <input type="checkbox"/> Are you in compliance with the agreement? ..... Yes <input type="checkbox"/> No <input type="checkbox"/> If "No," attach a statement explaining the reason for non-compliance.		

<b>Step 3: Sign and date the application</b>	By signing this application, you certify that this information is true and correct to the best of your knowledge and belief.		
	<b>sign here</b> → Authorized signature	Date	
	On behalf of (name of organization)	Title	

<b>RENEWAL of existing exemption</b>	I certify that the information given in the application filed for _____ is still true and correct to the best of my knowledge and belief.		
	<b>sign here</b> → Authorized signature	Date	
	On behalf of (name of organization)	Title	

**If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10.**

\* You are required to give us this information on this form, in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.